

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

August 3, 2004
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at p.m.

Members present:

Dianne El-Hajj, President
Cathy Abel, Vice President
Dustin Burns, Clerk
Julie McIntosh, Member
Barbara Ryan, Member

Staff present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Dr. Patrick Shaw, Assistant Superintendent, Educational Services
John Tofflemire, Director, Human Resources
Linda Vail, Executive Secretary and Recording Secretary

2. President El-Hajj invited Mike Mills, an employee from the maintenance department, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

Motion: Burns

Second: Ryan

Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Requests for Use of Facilities
 - 1.2. Enrollment Report
 - 1.3. Developer Fees Collection Report
 - 1.4. Schedule of Upcoming Events

Dr. Lis Johnson introduced Carlos Estrella, District Fiscal Analyst, to give a brief report on the State budget that Governor Schwarzenegger signed last week.

Dr. Johnson also reported on the Management Team Building Seminar that will be held on August 13, 2004 and invited Board members to attend.

She also reported on the staff welcome back event for all staff on Tuesday, August 24, 2004 at 7:45 at Town Center Amphitheatre. She is working with Starbucks and Einstein Bagels to provide the refreshments.

Dr. Johnson also shared that a committee is currently planning a reunion celebration for Santee School on September 25, 2004. Board members will check their calendars and let Linda know if they are able to attend any of these events.

2. Dr. Johnson introduced Mike Mills and Brad Hunt, employees in the maintenance department, to recognize their outstanding efforts on behalf of the District and the learning environment. President El-Hajj presented them with certificates of recognition on behalf of the Board of Education.
3. John Tofflemire, Director of Human Resources, presented CSEA's initial proposal to modify articles of the current collective bargaining agreement between Santee School District and CSEA.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS (None)

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. It was moved and seconded to approve Consent Items.

Superintendent

- 1.1. Approval of Minutes
- 1.2. Approval to Expunge Student Expulsion Records

Business Services

- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Reports
- 2.3. Adoption of Child Nutrition Services Resolution #0405-04
- 2.4. Approval of Response to Request for Agency Recommendation
- 2.5. Adoption of Resolution #0405-05 Designating Personnel and Approval of 2004-05 Child Development Services Contract
- 2.6. Approval of Contracts for Nonpublic/Nonsectarian School/Agency Services
- 2.7. Approval of Facilities Usage Permit – Santee School Ball Field

Educational Services

- 3.1. Approval of Annual District Report to CDE: Use of Apportionment Funds Generated by Students In Independent Study

Human Resources

- 4.1. Personnel, Regular
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.

Motion: Abel

Second: McIntosh

Vote: 5-0

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Santee School District Web Site and Board Meeting Highlights
Dr. Johnson reported that communication is a very important aspect of the District and the web site it an important link to communication. Matt Marsman, Technology Assistant, provided the Board with a tour through the new website design for Board members to see. Following the demonstration, Board members offered the following suggestions and recommendations:
 - Buttons, menus, etc. be in alphabetical order.
 - "News" button flashes to bring attention to the button.
 - Notify parents that the website is available-maybe in the Parent Handbook.
 - Provide easy, home page access to the address and phone number of the district.

- Make staff lists easier to access.
- Address Pepper Drive School's location being in El Cajon.
- District calendar needs to be accessible.
- A button on the home page that will link to the Santee School District Foundation.

Member Burns shared that that the new design looks great. He also asked if Board Highlights could be emailed in mass to parents. Administration will investigate how this was done in the past. No action was taken.

1.2. Board Discussion on SB 2

Proposition 72 will be on the ballot to support SB2 legislation. CSBA recommends that the Board officially take a position to oppose Proposition 72. The Board requested that a resolution to oppose Proposition 72 be brought to the August 17, 2004 Board meeting.

Business Services

2.1. Report by Board 7/11 Advisory Committee to Review the Specific Disposition of School Property

Don Ainsworth, member of the 7/11 Board Advisory Committee, presented the Board with the findings of the committee and recommendations to the Board of Education regarding surplus property at Sycamore Canyon School. The recommendation from the 7/11 committee has the following provisions:

- Sycamore Canyon classrooms 13-16 and 21-23 be declared surplus property,
- The classrooms be rented or leased on a month-to-month basis,
- Take into consideration the costs to the District of renting /leasing, and
- Use receipts according with applicable law and to help keep the site open for the fall of 2005-06

On behalf of the Board, President El-Hajj thanked Mr. Ainsworth and asked the Board to accept the report. It was moved and seconded to accept the report from the 7/11 Board Advisory Committee.

Motion: Burns

Second: Abel

Vote: 5-0

2.2. Acceptance of Sealed Bids for Seven (7) Selected Classrooms and Specific Playground Space Declared as Surplus Property at Sycamore Canyon School

The Board of Education accepted sealed bids for the rental of selected classrooms and specific playground space declared as surplus property at Sycamore Canyon School. One bid has been received.

President El-Hajj then called for oral bids. Receiving none the single received bid was opened and examined.

The bid, from a private school, met all of the requirements; however the bidder asked for an extension to provide the first month's rent and the security deposit. The Board discussed if this extension was acceptable. Member Burns reminded the Board members that he is not supportive of renting out the property and sharing the school site.

The bidding school would like to use the media center once per week for 1 hour. President El-Hajj suggests that the school use the Media Center at the same time each week so our school staff will be aware. Member Burns feels that a Santee School District staff member should be in the Media Center while the tenant is using the facility. Member McIntosh said that this might not be possible.

2.3. Adoption of Resolution #0405-06 Accepting Bid for Rental of Real Property Owned By the Santee School District

Board members discussed the resolution accepting the bid from the private school to rent classrooms at Sycamore Canyon School. Member Ryan asked about lunch schedules and shared her concerns about minimizing any interruptions in our schools activities.

Dr. Johnson shared with the Board she made it very clear to any prospective tenants that there would be "separate campuses."

Member Ryan asked if the private school would be providing before and after school care. Dr. Johnson reported that the parents have asked about the school providing childcare but no arrangements have been made.

Member Burns is concerned that petty issues will arise that may cause problems among the school staffs. Dr. Johnson suggested that staff from the private school and the Sycamore Canyon administrator meet with her monthly to address any problems that may arise. Member Burns asked that Dr. Johnson keep the Board apprised on any issues that come up and provide quarterly reports on the sharing of the site.

It was moved and seconded that the Board of Education adopt Resolution #0405-06 accepting the bid from Kuyper Preparatory School for the rental of seven classrooms and specific playground space.

Motion: Abel Second: McIntosh Vote: 3-2 (Burns, Ryan, no)

2.4. Approval of Month-to-Month Rental Agreement with Accepted Bid for Rental of Seven (7) Selected Classrooms and Specific Playground Space Declared as Surplus Property at Sycamore Canyon School.

It was moved and seconded that the Board of Education approve the agreement with Kuyper Preparatory School for selected classrooms and specific playground space declared as surplus property at Sycamore Canyon School.

Motion: Abel Second: McIntosh Vote: 3-2 (Burns, Ryan, no)

2.5. Adoption of Resolution #0405-02 Ordering a Parcel Assessment Election, Requesting the County Elections Department to Conduct the Election, Requesting Consolidation of the Election, and Specifications of the Election Order

It was moved and seconded to adopt Resolution #0405-02 ordering a Parcel Assessment for the November 2, 2004 general election.

Motion: McIntosh Second: Burns Vote: 5-0

Educational Services (None)

Human Resources

4.1. Creation of Position: Half-time (.5) FTE Teacher on Special Assignment – Prospect Avenue School

Motion: Ryan Second: Burns Vote: 5-0

G. BOARD POLICIES AND BYLAWS (none)

1.1. Third Reading: New and Revised Board Policies and Administrative Regulations on Attendance

The following Board Policies and Administrative Regulations were presented for a third reading.

Revised BP 5112	Pupil Attendance
New AR 5112	Attendance Improvement
New BP 5112.3	School Attendance Review Board Referral
New BP 5113	Absences and Excuses
New AR 5113	Absences and Excuses
New BP 5113.1	Truancy
Revised AR 5113.1	Truancy

Member Burns shared that he feels that high absence rates in the seventh and eighth grades should have an impact on participation in eighth grade promotion activities and that Board Policy should support it.

Motion: Abel

Second: Ryan

Vote: 5-0

H. BOARD COMMUNICATION

Members Burns and McIntosh will be meeting to review the Board Bylaws. They would like to add a line to Board Bylaws not needing any revision to show that they have been reviewed as of a recent date.

President El-Hajj reminded Board members of the joint District/City meeting on August 11, 2004. The topics that will be added to the agenda for this meeting will be:

- Inclusion of article from Santee School District in the City's newsletter and flyers
- EIR project-What's new
- Parcel Tax
- Drug use in our community (Member Ryan suggested that we bring data from our schools on student drug use.)

President El-Hajj and Member Ryan met with Nick Arthur of Barratt and Barratt. Mr. Arthur agreed that he should meet with the Board members in the near future to hear the District's needs. President El-Hajj suggested August 28, 2004 at 9:00 a.m. A meeting will be arranged. Member Burns suggested that we get information from districts where new schools have been built to assist the Board in assessing the District's needs. Mr. Arthur also has a newsletter that advertising space will be provided for the District's use for any articles about our school district. He has also agreed to support the Parcel Tax measure and is interested in promoting other business and community leaders' support.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator
Agency Negotiator: John Tofflemire, Director, Human Resources
Employee Organizations: Santee Teachers Association (STA)
California School Employees Association (CSEA)
3. Student Discipline Matters
4. Conference with Real Property Negotiators
Location: Renzulli Site and Santee School
Agency Negotiator: Lisbeth Johnson, Superintendent
5. Public Employee Performance Evaluation
Superintendent

The Board entered closed session at 8:37 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 10:30 p.m. No action was reported. The August 3, 2004, regular meeting adjourned at 10:30 p.m.

Dustin Burns, Clerk

Lisbeth A. Johnson, Ed.D. Secretary